



FGB: Part 1 MINUTES

Wednesday 20th May 2026: 4.30 – 6.30pm
Hybrid – College / Teams

Attendees	Initials	Governor category
Nikki Burroughs	NB	Executive Headteacher
Steven Finnemore – Chair	SF	Chair & Co-opted
Georgina Allen	GA	Parent Governor (BB)
Emma Whitton	EW	Co-opted
Karolina Galera	KG	Foundation
Katy Young	KY	Clerk
In Attendance	Initials	Category
Finance Manager	WS	Guest/presenter
Davide Picone	DP	Prospective Governor
Absent with Apologies	Initials	Category
Gemma Rolstone	GR	Local Authority
Jordan Conibere	JCo	Staff Governor
Jodie Came	JC	Parent Governor (ET)
Absent no Apologies	Initials	Category
Frankie Radmore	FR	Co-opted
Ben Marsh	BM	Co-opted

Meeting Agenda	Led By
1. Welcome	Chair
2. Housekeeping	Chair
3. Finance	Finance Manager
4. Monitoring	All
5. Policies	All
6. Exec Head Summary	Exec Head
7. Safeguarding & Health & Safety	Exec Head
8. Minutes of Last Meeting	Chair
9. Impact, Future meetings, Actions Log	Chair

Governor challenge/questions are shown in *italic blue font*. Responses shown in *green font*. Actions in *red font*.

Additional Documents used/referred to at the meeting;

- FDIP 2025-26 (RAG updates due on 23/5)
- Last FGB Minutes – 1st April 2026
- Policies: see section 5

MINUTES

Ref	Item	Agreed/ Action
1.	WELCOME 1.1. Welcome: The meeting was quorate, with 5 Governors out of a possible 10. 1.2. Apologies received: GR (attending council meeting), JC (childcare), JCo (required in class) and BM (medical reasons). FR was not in attendance. 1.3. Guest - Prospective Governor Davide Picone: Davide introduced himself; he is local to Bidwell, has a degree in Environmental Science, and is a business consultant and acupuncturist. Formerly owned a multi-disciplinary clinic on Dartmoor, is now specialising in helping new businesses with growth, and start-ups. Davide also volunteers at Help the Homeless hostel in Torquay, helping people with addictions. Davide has a child with ADHD; the challenges this has presented has given Davide an awareness of SEN and Education and nurturing children and the impact of SEN. Davide	

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Signed: _____ (Chair of Governors) Page 1 of 5

TO BE APPROVED ON OR BEFORE NEXT FGB

	will attend upcoming committee meeting(s) then be presented to FGB for potential appointment at the July FGB. Clerk to add Davide's CV to Sharepoint & send via email. <i>Davide left the meeting.</i>	<i>Clerk circulate & upload Davide's CV</i>
2.	HOUSEKEEPING 2.1 Register of Business Interests – no changes. 2.2 <i>Minuted under Part 2.</i>	
3.	FINANCE <i>Minuted under Part 2.</i>	
4.	MONITORING 4.1 FDIP: RAG ratings will be updated on 23rd May – discuss at committee meetings. 4.2 Monitoring Walks: Maths deep dive this term ➤ ETS: JC and SF Host: Katy B / Maths Leads - Nicola Mcilroy & Georgia McLean JC not present – action for JC to organise dates. ➤ ETC: JC & BM – date TBC Host: Becky / Jack / Maths Leads – Nicola Mcilroy & Georgia McLean JC not present – action for JC to organise dates. ➤ Bidwell: GA and another Governor (SF if necessary) – date TBC Host: Marie / Monika / Maths Leads – Kevin Riley & Georgie Benjafield GA will look at some diary dates & revert. 4.3 <i>Minuted under Part 2</i> 4.4 <i>Minuted under Part 2</i> 4.5 <i>Minuted under Part 2</i> 4.6 <i>Minuted under Part 2</i>	<i>NB to circulate RAG ratings after next update (23rd May)</i> <i>JC and GA to progress Monitoring Walk dates – all sites</i>

5.	POLICIES The following policies are due for circulation; • Behaviour Policy (T&L Spring term): updated to reflect 'restrictive interventions' new guidance effective 1st April. Governors to approve via Forms and please review the DfE guidance in order to understand the changes and Governor responsibilities. • Staff Code of Conduct Policy (CBT, extra-ordinary): to be updated to reflect changes to 'Restrictive interventions, including use of reasonable force' which took effect on 1st April. NB stated this policy is in date. (Clerk note: after meeting checked this. There were changes issued to the model policy by DES in February. Clerk has asked HR Manager to issue any updates required, for approval). Move to CBT Agenda. • RSE Policy (T&L Spring term) – Comms Manager has been chasing this policy. NB will follow this up, as it is a Spring statutory policy. Clerk note: RSE training is available for T&L Governors; 17th June 3.45 – 5.15pm.	<i>Govs to approve updated Behaviour Policy & read DfE advice on RI</i> <i>Code of Conduct – move to CBT Agenda</i> <i>NB to follow up RSE Policy</i> <i>T&L Gov(s) to attend training</i>
6.	EXECUTIVE HEADTEACHER'S UPDATE <i>Minuted under Part 2</i>	
7.	SAFEGUARDING and HEALTH & SAFETY <i>Lead Safeguarding Governor: Jodie Came</i> <i>Lead H&S Governor: Ben Marsh</i> <i>Minuted under Part 2</i>	
8.	LAST MINUTES Last Minutes: 1st April 2026 - reminder to approve via Forms Approved by NB, GA, EW. <i>Remaining Governors reminded to approve.</i>	<i>Please approve last Mins</i>
10.	IMPACT STATEMENT / FUTURE MEETINGS 10.1. Impact Statement: "what difference has each item made, across the Federation?" • Prospective new Governor Davide Picone attended to introduce himself, he will attend June committee meetings with a view to appointment at FGB on 8th July. Impact: populating the Governing Body, adding new skills, spreading workload. • Ofsted training: remaining Governors reminded to attend next date in June	

- FDIP '25-26: next RAG ratings will be updated this week – review at committees meetings in June. Impact: ongoing monitoring of strategic Federation objectives.
- Strategy Day: Mon 22nd July 10am – 3pm, all Governors welcome to attend (College)
- Monitoring Walks: dates will be arranged offline in liaison with SF and Heads of Site. Impact: continued monitoring of key strategic areas, including a focus on Maths.
- Stakeholder events: Governors will review the [Federation Calendar](#) on Sharepoint and attend summer term events where possible. Impact: enhancing Governor visibility and ongoing engagement with stakeholders, including parents and local community
- **Policies**
 - **Student Behaviour Policy** (T&L Spring term): updated – Governors to approve.
 - **Staff Code of Conduct Policy** (CBT, extra-ordinary): to be updated to reflect changes to *'Restrictive interventions, including use of reasonable force'* which took effect on 1st April, if required – HR Manager to check – moved to CBT.
 - **RSE Policy** (T&L Spring term): The Comms Manager has been chasing this policy. NB will follow this up, as it is a Spring term statutory policy.

[RSE training](#) session is available for T&L Governors; 17th June 3.45 – 5.15pm.

10.2. Future FGB Agenda items – 8th July 2026 (final meeting of year)

- July FGB agreed to be held at Bidwell (alternate sites going forward). EW - apologies.
- Site Development Plan for Bidwell (HoS, Monika Davies)
- Careers & work experience (Ruth McG/Helen - BB & Luke Milan - ET)
- Annual review of Federation leadership and governance
- ICT update on aligning data
- Review progress made over the year and recognise/celebrate success
- Stakeholders: monitor feedback from any QAs (staff, pupils, parents)
- Strategy Day feedback

10.3. Dates of next meetings (final meetings of this year)

- CBT: Tues ~~16th~~ 23rd June (Teams) @ 4.30pm
- P&P: Tues ~~16th~~ 23rd June (Teams) @ 5.30pm
- Strategy Day: Mon 22nd June (College) @ 10am-3pm
- T&L: Tues 30th June (Teams) @ 9.30am
- FGB: Weds 8th July 2026 (Bidwell Brook) @ 4.30pm

10.4. Actions Log

See next page.

Meeting ended at 6.20pm

ACTIONS LOG – 20th May 2026

PART 1 ITEMS ONLY

Date	Item	Action	Who	Deadline
1 st April '26	2.2 ICT	JC will liaise with GR about i-pads	JC	ASAP
1 st April '26	2. Presentations	ICT Manager to give update on ICT systems Report not provided for FGB on 20/5 –NB going to follow up	Clerk	FGB 20 th May
1 st April '26	4.2 Monitoring Walks	ETS walk: BM/GA to complete Monitoring Walk report	BM/GA	ASAP
1 st April '26	4.2 Monitoring Walks	ETC walk: Kate Bromage will send dates to JC & BM	JC/BM SF	ASAP
1 st April '26	4.3 Monitoring	Ofsted training (June) – remaining Govs to attend if poss.	All	3 rd June 2026
1 st April '26	5. Policies	Staff Behaviour Policy (T&L) AWAITED RSE Policy (T&L) – AWAITED (CWa chasing since Jan)	NB	ASAP
1 st April '26	7.3 and 7.4	DSL meetings – arrange for summer term SCR check – arrange for summer term	JC SF	End of Summer term

Completed since last meeting:

1 st April '26	4.6	Stakeholder events - Review which summer events you can attend to represent Governors. <i>Federation Calendar</i>	All	ASAP
1 st April '26	5. Policies	Student Behaviour Policy (T&L) – now issued, Governors to approve via Forms	NB	ASAP
1 st April '26	7.2 H&S	BM and NB to meet – after Easter – for termly H&S catchup	BM/NB	Booked: 19 June